

CAR PARK TERMS & CONDITIONS

A. APPLICATION

1. TALPA members, THY employees (Foreign pilots, Loadmasters, Cabin Crew) and Flying Chefs employed by Do&Co Service Company can apply for car park places. The applicants must issue a B class driving license, the registration form of the car that they apply for the parking place, ID card given by their employer and their apron card.
2. Applicants for car park places must apply in person and must issue the originals of the required documents. The original copies of the document will be given to the applicant after their photocopies are taken.
3. The applicants will also fill and sign the Car Park Subscription Form in full. They will hand over the form to the TALPA personnel.
4. It is obligatory for the subscribers to inform TALPA, in case of any change about the information (address, home phone number, work phone number, cell phone number, mail address, credit card/bank account details, any change regarding the company that they are working for etc.) on the Car Park Subscription Form that they have filled.

B. CAR PARK ALLOCATION

a. AHL CLOSED Car Park Allocation

- i. For the closed car park allocation in the TAV Atatürk Airport Parking Facilities it is obligatory to subscribe for the open car park place beforehand.
- ii. A subscriber will first apply for the open car park place. He/she will get his/her subscription according to the waiting list of the open car park. After the subscription for the open car park is initiated he/she will be transferred to the waiting list of the closed car park. The waiting list of the closed car park is sorted according to the activation date of the open car park card from AHL Car Park Management.
- iii. The allocation of the Closed car park will be done according to the below waiting list sequence;
Open Car Park Subscribers who are TAPLA members
Open Car Park Subscribers who are foreign pilots
Open Car Park Subscribers who are THY Loadmasters
Open Car Park Subscribers who are THY cabin crew
- iv. The TAV Open car park subscribers who aren't paying their monthly payments for two consecutive months or the open car park subscribers who pay the monthly payments with overdue 4 times over a year will not be granted for the closed car park even their turn in the waiting list has come.

b. Sabiha Gökçen Car Park, AHL Open Car Park and Esenboğa Havalimanı Car Park Allocation

The waiting list for these three car parks will be sorted according to the below sequence;

TALPA Members
Foreign Pilots who are THY employees
Cabin Crew who are THY employees
Flying Chefs who are Do&Co employees

The applicants will be informed via their cell phone numbers or e-mail addresses written on the Car Park Application Form when their subscription for the Car Park Place has started. From the day that the applicant has been informed of his/her subscription within the following 7 days the subscriber has to apply to the car park places (ISG, AHL Open Car park or ESB multi-story car park) and get his/her car park card. Otherwise he/she will be taken to the reserve car park list and the other first person on the waiting list of that car park will be informed of the subscription. If the applicant who has been informed of his/her subscription does not apply for these car park places within a month or if he/she cannot be reached via the information written on their application forms after his/her subscription started for a month he/she will be taken out of the reserve car park list.

C. CANCELLING THE SUBSCRIPTION

When the subscriber wants to cancel his/her subscription, when the subscribers leaves his/her company (unemployment, resigning, retirement etc.) therefore he/she does not need the subscription any more, when the subscriber loses his/her status as a flight employee (due to health reasons etc.), when there is change of flight base the subscriber should immediately inform TALPA in person or via e-mail of the situation. TALPA will look to see if there is any unpaid balance for the subscription after getting the cancellation information. Any cancellation application between the first day of every month and the last day of that month will be active for the next month; therefore it is obligatory to pay the monthly payment of the month in which the cancellation application has been made.

D. TERMINATION OF THE SUBSCRIPTION

1. The subscribers who are not following the rules of this terms & conditions, the subscribers who have provided TALPA with misleading or wrong information, subscribers who make their payment with overdue 4 times within a year, the subscribers who do not obey the rules of the car park management will be informed via their contact number or e-mail. On the 7th day of this notice their subscription will be terminated. If they want to reapply for the car park subscription they will be on the waiting list for the open car park place.
2. If TALPA cannot get the monthly payment from a subscriber credit card the subscriber will be informed of this situation and will be asked to pay the balance. If the subscriber does not pay the balance the subscriber's card will be blocked on the 25th day of that month. If the subscriber whose card has been blocked does not pay his/her monthly payments for the two consecutive months his/her subscription will be terminated.

E. THE RESPONSIBILITIES OF THE SUBSCRIBER

1. The subscribers are obliged to pay the monthly payments via their banking accounts or their credit cards. The subscribers who give automatic payment orders to their banks

have to make available the necessary amount of money that will meet the monthly payment fee in their bank accounts at the 8th day of each month.

2. The subscribers who have given their credit card information to TALPA for the monthly payments has to make their credit card limit above the monthly fee on the 10th day of each month.
3. Each subscriber can only use one car. It is impossible to identify two cars for a car park card. TALPA is not responsible for any of the inconveniences that can rise due to the usage of two different cars with a one car park card.
4. The car park card cannot be used by anyone other than the subscriber. Otherwise TALPA will terminate the subscription and the subscriber will not be able to get a TALPA car park card.
5. Under any inconvenience such as any change of info that is written on the application form or any change of car/ car plate or any loss of card the subscriber must contact TALPA for the update of info or for the issuance of a new card.
6. The subscriber can only use his/her car park card for the identified car park place on the card. All the parking spots are independent, not related to each other. (TAV Closed, TAV Open, ISG etc.)
7. If TALPA's quota for the car park places is full at the entrance, the subscriber should enter the park with an entrance card for a payment ticket and before exiting the car park he/she should go to the related department of the parking place management and cancel that payment ticket.
8. The subscriber is obliged to pay the monthly fee for the car park even if he/she is not using the car park for any reason.
9. The total car park usage period for one parking is **7 days**. If a car stays in any car park place over 7 days for AHL open and closed car parks 25 TL and for Sabiha Gökçen Airport 10 TL will be charged from the subscriber. TALPA will inform the subscriber when such an event happens and the fee will be taken from the bank account or the credit card of the subscriber .
10. If for any reason the car park card of a subscriber is blocked, the subscriber will be informed of this blockage. If after this notice the subscriber uses the car park place he/she has to pay the normal ticket rate for the car park place till the blockage is removed.
11. The car park card should be within the car when entering and existing the car park places.